

Chair's Comments

Over the past year Training Link (TL) has continued to build on its track record of successfully supporting disadvantaged groups in Camden. It has worked to encourage and support people to use mainstream provision and services and most of all to enable them to contribute to their own families and community. The organisation has expanded its range of courses to offer training and support to local people preparing for the Citizenship test. This equips them to play a fuller role in society. We see this with our ESOL, literacy and numeracy provision, as an important contribution to strengthening community cohesiveness. As well as our established programmes we were delighted to host a very successful six week summer school this year. Not only did participants enjoy the sessions but staff on hand were able to signpost them to other learning opportunities. Seeing learners develop in confidence and progress to further training and employment has been immensely satisfying. It is a delight to be involved with such an organisation and my thanks go to the staff team, volunteers and fellow Trustees who have worked tirelessly to meet the challenges. In my experience as Chair of TL the challenges of sustaining the organisation are far outweighed by the rewards of its outcomes.

B Goring Moore

Director's Report

I am pleased to report a successful year in terms of the learning provisions we provided to Camden residents. The staff team has had to juggle with conflicting priorities through out the year to maintain the high standards that TL aims to deliver. Our partnership with the Camden Adult and Community Learning to a large extent has contributed to this. Their involvement has made a huge difference to beneficiary outcomes. I take this opportunity to thank the team for this valuable input.

2007 presents significant changes in the way Camden allocates funding to voluntary organisations. Commissioning will replace grant aid and we will be required to comply with the new EC commissioning guidance. This change process brings new challenges for us to manage. We were pleased that Camden Capacity Building and Funding Management team provided a forum in advance of the bidding round. It also presented an opportunity for us to raise issues of concern, particularly the impact on the smaller voluntary sector such as TL.

The introduction of a Training Coordinator in 2006 worked well. We are now looking at ways in which we could enhance the post to meet the increasing demand for individual learning support. We remain optimistic that the change in funding may work in TL's benefit and contribute towards this achievement.

Our programme to replace the Director did not materialise in 2006. This will be discussed in the review of the Training Link Business Plan in June 2007 when the Trustees will be clearer on the financial position. The factors which seems to contribute to this recruitment difficulty, is the scope of job and the availability of longer term funding to attract appropriate potential applicants. Thanks to the users, staff, volunteers and the Trustees, who have been extraordinarily generous with their time, energy and commitment.

Louisa John-Baptiste

Training Coordinator's Report

In the last year there have been several developments. Two new posts were established; Shingo Nakatani was recruited as ICT Coordinator and Tutor for the European Computer Driving Licence (ECDL) Online programme and the Training Coordinator/ESOL Tutor post. The latter provided TL with a much needed staff to focus on service development, delivery, and monitoring. The post holder was instrumental in recruiting and completing very successful Skills for Life summer school.

We recruited Iris Stefas as the Tutor for the "Life in the UK" Citizenship Test Support course. This was very popular with very encouraging results. The Citizenship test requirements will change in April 2007. The training material will be revised to take this into consideration.

New Projects in 2006

ECDL Practice

Adolfo Gaspar a local service user and volunteer facilitated two computer classes. The ECDL practice class – to assist and provide extra practice time for those doing ECDL at TL or elsewhere, and for more advanced level students who might want to progress to the ECDL. The other was a general ICT Drop in.

Citizenship Programme

We embarked on the innovative "Life in the UK" Citizenship Test Support project. This was structured twice weekly daytime and evening to facilitate both employed and unemployed Camden residents;

ESOL

The Training Coordinator developed two classes per week; beginners /E1 and E2-3/Literacy and Numeracy. This was a complex and time limited provision, therefore we structured it on a drop-in, individual learning basis.

There are significant changes in government policies, aims and targets that will be affecting the Skills for Life agenda. Next year, free ESOL provisions will be limited to those who are not on benefit. The emphasis is expected to focus on providing Literacy, Numeracy and ICT skills with the emphasis on providing more learning in the workplace, for 14 to 19 year olds and for offenders.

Ethel Kojman

Activities in 2006

- ❑ Introduction to Computers
- ❑ Computer Drop in and Information Advice and Guidance
- ❑ TL Basic Skills Summer School
- ❑ E1 to E3 ESOL
- ❑ ESOL (Integrating Basic Computers)
- ❑ European Computer Driving Licence (ECDL)
- ❑ Self Development Training
- ❑ Life in the UK Citizenship Project

Planned Programme for 2007

- ❑ Continue our partnership with Camden Adult and Community Learning (CACL) through the UK Online programme.
- ❑ Recruit an Outreach worker to network and develop local partnerships with hard to reach communities.
- ❑ Review the TL 2005-2008 Business Plan
- ❑ Review the ECDL/ICDL Training to assess viability as an income generating resource.
- ❑ Renew premises lease.
- ❑ Review the Self Development and Intercultural Counselling Skills Programme.
- ❑ Secure LAA Commissioning contracts from Camden Capacity Building and Funding Management (CB&FM) and Economic Development & Regeneration.
- ❑ Secure funding to expand the Citizenship programme.

Other Projects & Partnerships

Training Link has continued to build upon its partnership with Camden Adult and Community Learning (CACL) through the Camden UK On Line Programme. This partnership helps us to offer a quality service in a relaxed environment in collaboration with Camden Libraries to `hard to reach` Camden residents.

The programme includes; Basic Computers with a progression route to ICT (OCN) accredited at Entry Level and Level 1-2, Embedded ESOL/ICT, ESOL E1 to E3, Literacy and Numeracy and ECDL practice. CACL provided the Centre with excellent computer hardware and teaching hours, a partnership forum to exchange good practice and support to find solutions to emerging problems. Training Link manages, the programmes and provide individual learning support to learners. We help learners to embed their language skills and prepare for further training and or employment through the Literacy and Numeracy classes as well as using e-government Learning Resources.

The Phoenix Partnership: This year we were able to welcome the Ethiopian Welfare Action Group (EWAG) onto the Phoenix Partnership with the Sudan Women's Association (SWA). We want to build on the success of the Citizenship programme and are working together to submit a commissioning bid to the Camden Local Area Agreement, Economic Development Programme; to provide 50 Camden residents with E1 to E2 ESOL, Information Advice and Guidance (AIG) and Literacy and Numeracy in Kilburn and in Kings Cross.

The Basement Dance Studio: We have maintained our collaboration with the Basement Dance Studio in York Way to support the accreditation of the Modern Dance Theatre and Teacher Training programme through the National Open College Network (NOCN). In 2006 twenty five young people were awarded Level 1 to 3 credits. The Basement is a private sector organisation with whom we have developed a mutually beneficial training arrangement in the creative arts. For further information go to www.jumpanddance.com

The Separation and Reunion Forum (SRF): This year the 7th annual SRF Conference in November entitled `Troubled Relationships: causes, consequences, strategies for change` was organised in collaboration with the Metropolitan University on Holloway Road in Islington. The conference addressed some of the various areas of troubled relationships in families, between children and teachers, young people in the justice system, the health system and between peers. The target group were parents, social workers, health workers, teachers, mentors, youth and community workers.

The group was established and formed out of research which analysed the impact of trauma on children who were separated and later reunited with their parents as a result of immigration. The overall aim of the project is to raise awareness of the impact of early separation amongst parents, education providers, community health service providers and social workers. Training Link has continued to provide the project with administrative support and premises. Further information and conference papers are available from the group's website. www.serefo.org.uk

**STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure)
FOR THE YEAR ENDED 31st DECEMBER 2006**

| | Total 2006 £ | Total 2005 £ |
|--|--------------------|--------------------|
| Incoming Resources | | |
| Incoming Resources from Generated Funds | | |
| Voluntary Income | | |
| Donations and similar income | 0 | 210 |
| Activities for generating funds | | |
| Fundraising income | 196 | 80 |
| Investment Income | | |
| Bank Interest | 1,425 | 1,600 |
| Incoming Resources from Charitable Activities | | |
| Service programme income | 985 | 1,727 |
| Grant income | 67,439 | 80,592 |
| Total Incoming Resources | 70,045 | 84,209 |
| | | |
| Resources Expended | | |
| Charitable Expenditure | | |
| Costs of Charitable Activities | | |
| Courses | 86,554 | 67,922 |
| Phoenix Rising | 0 | 420 |
| Governance Costs | 3,078 | 8,498 |
| Total Resources Expended | 89,632 | 76,840 |
| Management Charge | 0 | 0 |
| Net Income/(Expenditure) for year | -19,587 | 7,369 |
| Transfer fixed assets fund | 0 | 6,948 |
| Funds Brought Forward | 83,584 | 69,267 |
| Funds Carried Forward | 63,997 | 83,584 |

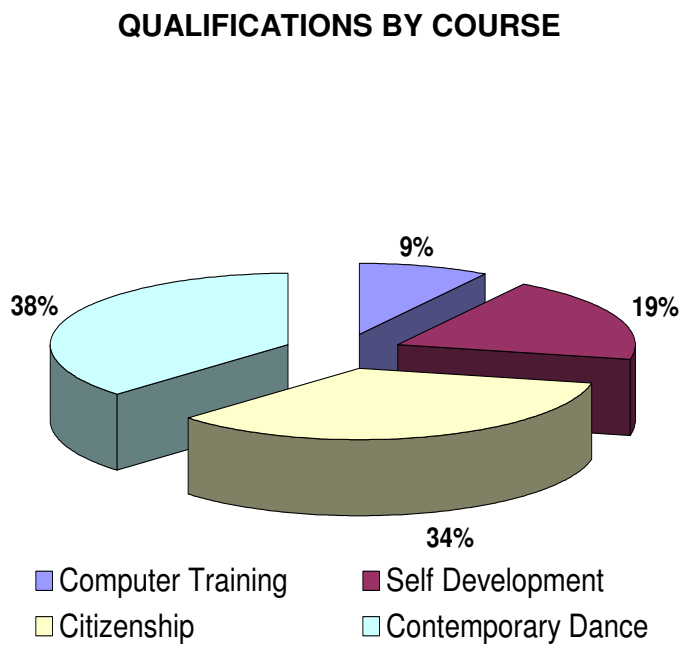
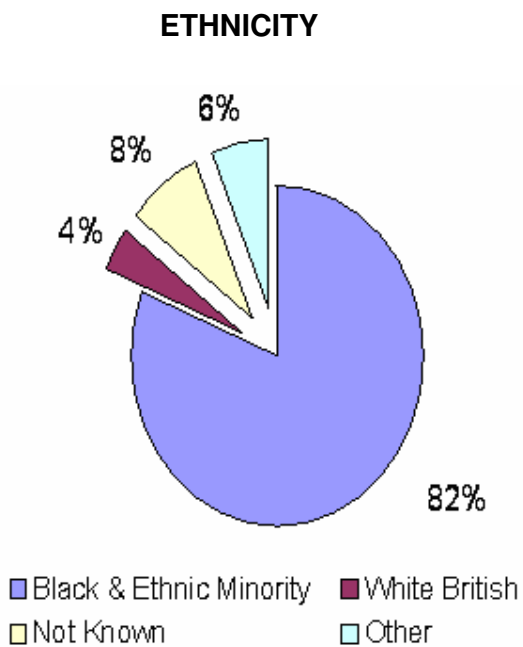
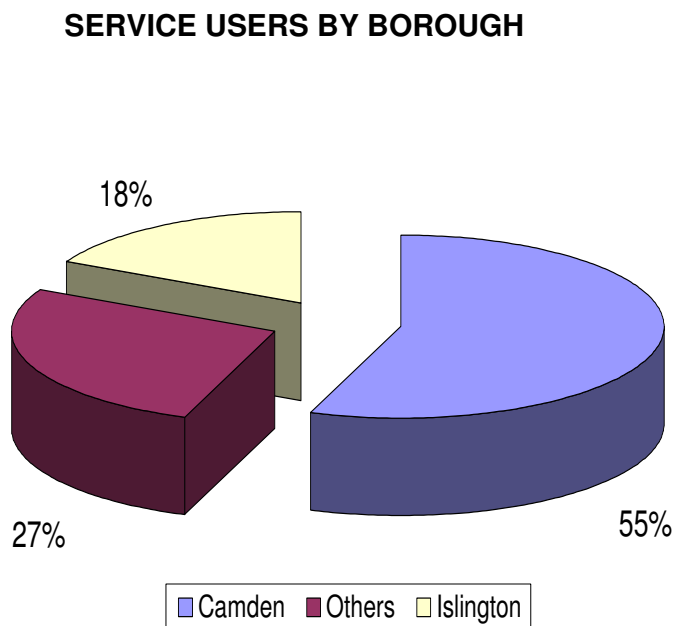
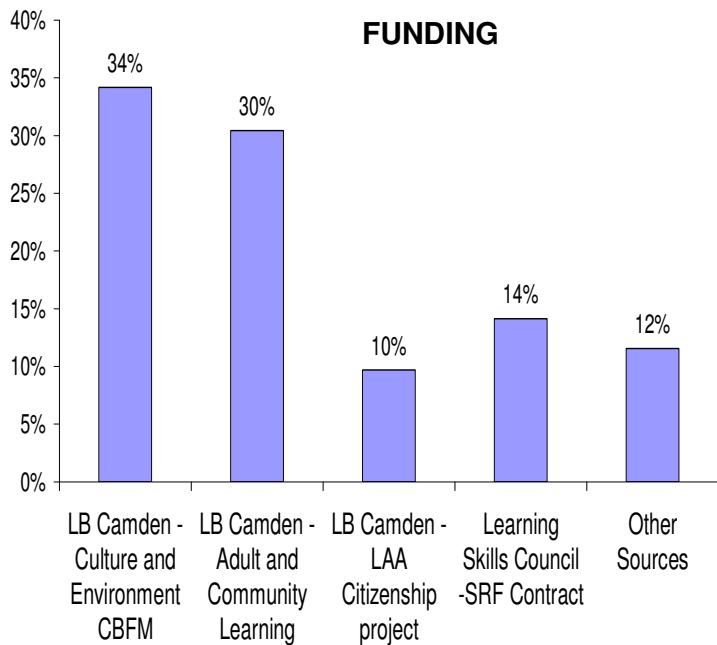
BALANCE SHEET

AS AT 31st DECEMBER 2006

| | £ | 2006 £ | £ | 2005 £ |
|---|---------------|----------------------|---------------|----------------------|
| Tangible Fixed Assets | | 8,091 | | 12,165 |
| Current Assets | | | | |
| Debtors | 10,382 | | 3,085 | |
| Cash balance | 64 | | 50 | |
| Bank accounts | <u>49,576</u> | | <u>70,779</u> | |
| | 60,022 | | 73,914 | |
| Creditors: Amounts Falling Due Within One Year | <u>4,116</u> | | <u>2,495</u> | |
| Net Current Assets/(Liabilities) | | <u>55,906</u> | | <u>71,419</u> |
| Net Assets | | <u><u>63,997</u></u> | | <u><u>83,584</u></u> |
| Funds | | | | |
| Restricted Funds | | 4,025 | | 3,794 |
| Unrestricted Funds | | <u>59,972</u> | | <u>79,790</u> |
| Total Funds | | <u><u>63,997</u></u> | | <u><u>83,584</u></u> |

Treasurer's Report

The figures on the above pages are a financial summary and have been extracted from Training Link's audited accounts. The auditors, Latham Lambourne, gave an unqualified opinion. These summarised accounts may not contain sufficient information to allow for a full understanding of Training Link's financial affairs. For further information a full set of the audited accounts should be consulted. Copies are available on request from Training Link's office.



Special thanks to the following people for their continuous support throughout the year.

Trustees

Brenda Goring - Moore
Frances Connelly
Faize Bedirhan-Yakup
Dr Elaine Arnold
Rahman Bagum
Hanna Hailu
Trevor Scott
Adolfo Gaspar
James Leslie

Chair
Vice Chair
Treasurer

Staff & LRA's

Adnan Mahmood
Ethel Kojman
Iris Stefas
Joanna Williams
Shingo Nakatani
Louisa John-Baptiste

Finance Officer
Training Coordinator
Citizenship Tutor
Centre Coordinator
ECDL Coordinator/Tutor
Director and Secretary to the Trustees

Volunteers

Adolfo Gaspar
Angela Jessamy
Lidia Felix
Tayo David-Ogundele

Teaching Assistant
ESOL Teaching Assistant
Research
Staff Training and Development

Special thanks to the following staff who completed in 2006

Ami Felix George
Sadia Guedira
Patricia Gonsalves

Service Providers

Accountant & Payroll
Auditor

Accountancy Services Bureau (ASB)
Latham Lambourne

Other Advisors and Supporters






Camden Libraries
Camden ICT Maintenance
Camden Training Network
Voluntary Action Camden
London Voluntary Sector Training Consortium
Women's Resource Centre
Microsystems
Springboard Hackney

UK Online
UK Online

Partnerships

Separation and Reunion Forum
Basement Arts
Camden Adult & Community Education
Sudan Women's Association
Ethiopian Welfare Action Group

Funding

-  Awards for All (AfL)
-  Capacity Building & Funding Management
-  Camden Adult & Community Learning (UKOL)
-  Camden Local Area Agreement (LAA) Innovation Fund
-  Fitzdale Trust